



Las Vegas Convention Center ● Las Vegas, Nevada

Exhibit Days: October 31 – November 3, 2017

Education Days: October 30 – November 3, 2017

## SHOW HOURS

### SET-UP HOURS

Thursday, October 26, 2017	8:00am – 6:00pm	LVCC Exhibitors Only
Friday, October 27, 2017	8:00am – 8:00pm	LVCC Exhibitors Only
Saturday, October 28, 2017	8:00am – 8:00pm	Westgate, Perf. Pavilion & LVCC
Sunday, October 29, 2017	8:00am – 8:00pm	ALL Exhibitors
Monday, October 30, 2017	8:00am – 10:00pm	ALL Exhibitors

### Note:

- Westgate & Performance Pavilion Exhibitors/EAC's may not begin move-in until Saturday, October 28<sup>th</sup> at 8:00am.
- EAC's may enter the hall at 7:30am during set-up days (Westgate & Perf. Pavilion – 10/28/17)
- EAC wristbands for set-up may be picked up just outside the Show Office / C102 for set-up & tear-down only.
- *ALL EAC's requesting access to the show floor on show days will be verified with exhibitor. Upon verification, specific wristbands may be picked up in Show Office.*

### SHOW HOURS – Las Vegas Convention Center, Westgate Hotel, Performance Pavilion

Tuesday, October 31, 2017	9:00am – 5:00pm
Wednesday, November 1, 2017	9:00am – 5:00pm
Thursday, November 2, 2017	9:00am – 5:00pm
Friday, November 3, 2017	9:00am – 4:00pm

Exhibitors are permitted to enter the Hall at **7:00am** prior to Show opening each Show day with proper ID and matching badge.

### TEAR-DOWN HOURS

Friday, November 3, 2017	4:00pm – 11:30pm	Westgate & LVCC
Saturday, November 4, 2017	8:00am – 6:00pm	LVCC Exhibitors Only
Sunday, November 5, 2017	8:00am – 12:00pm	LVCC <i>by appointment only</i>

**Note: Exhibitors at Westgate Hotel must be completely out by 11:30pm on Friday.**

If you intend to begin teardown (LVCC Exhibitors only) after 12:00pm on Saturday, November 4<sup>th</sup>, please inform Show Management/Floor Manager. Any freight not picked up by your specified carrier by **12:00pm, Sunday, November 5<sup>th</sup>**, will be returned to the Freeman warehouse, where storage fees will accrue; or will be shipped with an official carrier at the exhibitor's expense. Carriers must check-in by **Sunday, November 5<sup>th</sup> at 9:00am.**

### EXHIBITOR REGISTRATION HOURS – WESTGATE HOTEL

Thursday, October 26, 2017	8:00am – 5:00pm	
Friday, October 27, 2017	8:00am – 5:00pm	
Saturday, October 28, 2017	8:00am – 5:00pm	
Sunday, October 29, 2017	8:00am – 5:00pm	
Monday, October 30, 2017	7:30am – 5:00pm	
Tuesday, October 31, 2017	7:00am – 5:00pm	Show Day
Wednesday, November 1, 2017	7:30am – 5:00pm	Show Day
Thursday, November 2, 2017	7:30am – 5:00pm	Show Day
Friday, November 3, 2017	7:30am – 2:00pm	Show Day



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## SATELLITE EXHIBITOR BADGE PICK-UP HOURS

When you're scrambling to get your booth set up, we know it's not always convenient to get to the Westgate Hotel to pick up / make changes to exhibitor badges. For exhibitors who have pre-registered, there are two satellite pick-up locations that are open Thursday, October 26<sup>th</sup> through Tuesday, October 31<sup>st</sup>.

- Las Vegas Convention Center – Grand Lobby
- Las Vegas Convention Center – Lower South Hall Lobby

*NOTE: This is ONLY for exhibitors who have pre-registered and need to pick-up / make changes to badges that have been ordered.*

### EXHIBITOR BADGE PICK-UP HOURS – LVCC / GRAND LOBBY

Thursday, October 26, 2017	8:00am – 5:00pm	
Friday, October 27, 2017	8:00am – 5:00pm	
Saturday, October 28, 2017	8:00am – 5:00pm	
Sunday, October 29, 2017	8:00am – 5:00pm	
Monday, October 30, 2017	7:30am – 5:00pm	
Tuesday, October 31, 2017	7:00am – 5:00pm	1 <sup>st</sup> Show Day Only

### EXHIBITOR BADGE PICK-UP HOURS – LVCC / LOWER SOUTH HALL LOBBY

Thursday, October 26, 2017	8:00am – 5:00pm	
Friday, October 27, 2017	8:00am – 5:00pm	
Saturday, October 28, 2017	8:00am – 5:00pm	
Sunday, October 29, 2017	8:00am – 5:00pm	
Monday, October 30, 2017	7:30am – 5:00pm	
Tuesday, October 31, 2017	7:00am – 5:00pm	1 <sup>st</sup> Show Day Only

## EAC WRISTBAND PICK-UP HOURS

EAC's may pick-up work wristbands (as long as proper registration and insurance have been received in advance) just outside the Show Office / C102.

- EAC may not work in the Westgate or Performance Pavilion until Saturday, October 28<sup>th</sup>.
- EAC may enter the Las Vegas Convention Center Exhibit Halls on set-up days at 7:30am with approved wristbands.
- *ALL EAC's requesting access to the show floor on show days will be verified with exhibitor. Upon verification, wristbands may be picked up in the Show Office / C102.*

### WRISTBAND PICK-UP HOURS

Thursday, October 26, 2017	7:00am – 5:00pm
Friday, October 27, 2017	7:00am – 5:00pm
Saturday, October 28, 2017	7:00am – 5:00pm
Sunday, October 29, 2017	7:00am – 5:00pm
Monday, October 30, 2017	7:00am – 3:00pm
Friday, November 3, 2017	2:00pm – 6:00pm
Saturday, November 4, 2017	7:30am – 2:00pm