OUTDOOR EXHIBIT GUIDELINES

RULES & REGULATIONS – PERMITS ARE REQUIRED FOR:

Permits from Clark County Building and approval from the LVCVA Fire Prevention are required for:
- All Temporary Outdoor Tents (a structure that is covered with a soft top and soft sides) and membrane structures greater than 400 square feet
- All Canopies (covered with a soft top but no sides) greater than 700 square feet
- All Truss Structures / 2-story Exhibits / Exhibits with Truss
- Compressed Gases (if applicable)

APPLICATION FOR PERMIT – LINK WILL GO DIRECTLY TO SITE.
http://www.clarkcountynv.gov/building/Forms/TemporaryOperationalFirePermit.pdf

RULES AND REGULATIONS
- Outdoor exhibits must have an approved floor plan. Booths that have tents, pavilions, trailers or sprung structures must have a 10-foot wide aisle.
- All banner material used outside must be made of mesh material (a minimum of 30% pass through) or have wind pockets to allow for air to flow through.
- The use of pipe and drape or modular wall systems must have advanced approval from the CSM. However, pipe and drape or modular wall systems can be used inside fully enclosed structures.
- LVCVA management reserves the right to make changes on site that is deemed necessary without advanced notification, for safety concerns.
- Power for any exhibit/structure must be provided by the Freeman Electric.
- Drones of any kind are NOT allowed at the Las Vegas Convention Center.

TENTS AND CANOPIES – Plans required to be submitted by September 4, 2020
- Exhibitors must have a 2A40BC Fire Extinguisher that has a current Nevada State inspection tag.
- Outdoor tents and/or temporary structures must be installed by a facility approved Exhibitor Appointed Contractor (EAC).
- EAC’s must submit and receive an approved staking plan before staking can occur. Staking plans must be submitted 30 days prior to show open. Submit staking plans to conventionservices@lvcva.com
  See additional staking rules below.
- All Tents (a structure that is covered with a soft top and soft sides) greater than 400 square feet require a Clark County Building and Fire Prevention permit.
- All Canopies (covered with a soft top but no sides) greater than 700 square feet require a Clark County Building and Fire Prevention permit.
- Self-installed pop-up canopies require either weights or stakes, must be lowered every evening at close of show, and depending on weather conditions, may need to be taken down – to be determined by facility on site.

STAKING - Plans required to be submitted by September 4, 2020
- All staking must be drilled. Hand staking is prohibited.
- Anchoring or staking into concrete is prohibited property wide.
- The asphalt must be returned back to its original condition. LVCVA standards are:
  - Back-fill existing hole(s) with clean, fine type sand. Tamp to within 4" minimum of grade surface.
  - Fill rest of hole(s) within ½” of surface with fine aggregate type patching asphalt, tamp until solid.
  - Cover areas approximately 2” around the patched hole with a good grade of plastic type asphalt sealer with a maximum drying time of 2 hours.
- Any damages to the facility will be charged back to the exhibitor.
EXHIBITS / TRUSS STRUCTURES / 2-STORY EXHIBITS – Plans due by September 4, 2020

- All exhibits (single or 2-story) & truss structures require plans to be submitted to LVCVA Fire Prevention at boothplans@lvcva.com, 90 days in advance and must meet American National Standards Institute (ANSI) regulations E-1.21. Depending on the size, attachments and weight, facility will require a 3rd party engineer stamp of approval. The engineer stamp of approval must include wind load and seismic load. This will be at the exhibitor’s expense.
- If an exhibitor has their own ballast (weight) but it is deemed insufficient by the facility, they must procure additional ballast from a local source and/or the show’s general contractor at their own expense.

GENERATORS

- Temporary use of portable generators must be installed/operated by Freeman Electric and a Clark County permit is required where applicable.
- Vehicle mounted generators, i.e. car haulers, RV etc. as part of an exhibit or utilized during move-in/out are not permitted.
- Generators being displayed or part of a product line may be operated with approval from the Convention Services Manager, specific refueling and fuel storage rules must be followed and the generator may not power the booth.

PERMIT COST

- The Standard Expedited fees are on a rolling scale from $90 to $450 based on time of submission date to move-in of show.
- Apply early and save $$$.
- See next page for sample permit.

---

Fire Extinguishers

All Tents & Canopies must have a 2A40BC Fire Extinguisher that has a current Nevada State inspection tag. Any Hot Works, Spraying, Dipping and/or Powder Coating demonstrations require the exhibitor to have a fire extinguisher in the booth. **Note: Depending on size of outdoor booth / structure, Fire Marshall may require more than one.**

Nevada tagged fire extinguishers size 2A40BC are available for rent from Show Management in the Show Office, Room C102. The cost for the fire extinguisher is $25.00, plus a $150.00 deposit. The deposit will be refunded at the end of the Show when extinguisher is brought back to the Show Office. Exhibitor understands and accepts that credit card for deposit will be charged if extinguisher is discharged/lost/not returned.

Contact Erika Beltran at erikab@sema.org to reserve a fire extinguisher in advance (this is first come/first served – a limited number are available).

---

**PLEASE NOTE:**

**DRONES OF ANY KIND ARE NOT ALLOWED AT THE LAS VEGAS CONVENTION CENTER – THEY WILL BE CONFISCATED AND HELD UNTIL END OF SHOW.**