



Las Vegas Convention Center, Las Vegas, Nevada  
Exhibit Days: November 1 – 4, 2011  
Education Days: October 31 – November 4, 2011

## FREE HAND-CARRY FREIGHT & MATERIAL HANDLING CART SERVICE PROGRAM

In order to assist exhibitors that have minimal freight and are bringing it in themselves, or that need a little assistance from Freeman, SEMA provides a program where Freeman will assist these exhibitors at no charge. Specifics for each program are below.

### Do I Qualify?

To qualify for the Free Hand-Carry Freight & Material Handling Cart Service Program, otherwise known as either the "POV Hand-Carry" or "POV Cart Service":

- Your total exhibit freight can weigh no more than 1,000 lbs.
- Freight must arrive in a privately owned or rental vehicle (i.e. car, pickup, minivan, U-Haul, trailer or rig), and must be driven by your own employee and not brought in by a third-party.

NOTE: If you utilize the free service but then ship additional freight to the Show, you will be charged the current on-site material handling rate for **all** of your freight.

### Personally Operated Vehicles (POV)–Free Cart Service

- POV Cart Service is available during move-in, Saturday and Sunday, 8:00 a.m.-5:00 p.m.; and Monday, 8:00 a.m.-2:30 p.m. Check-in at the Freeman POV Service Desk at each hand-carry location, and Freeman will unload and deliver the freight to your booth at no charge.
- POV Cart Service is available during move-out, Friday 5:00 p.m.–10:00 p.m., and Saturday until 12:00 p.m. Go to the Freeman Service Desk in your hall to utilize this service.

### Personally Operated Vehicles (POV)-Hand-Carry Freight

You may hand-carry your freight with the following restrictions:

- Use of a small, two-wheel luggage dolly is permitted. Other wheeled devices are prohibited.
- Freight must be carried by one person.
- Only company employees can hand-carry freight.
- Exhibitors must bring an additional person to stay with the vehicle while unloading/loading.

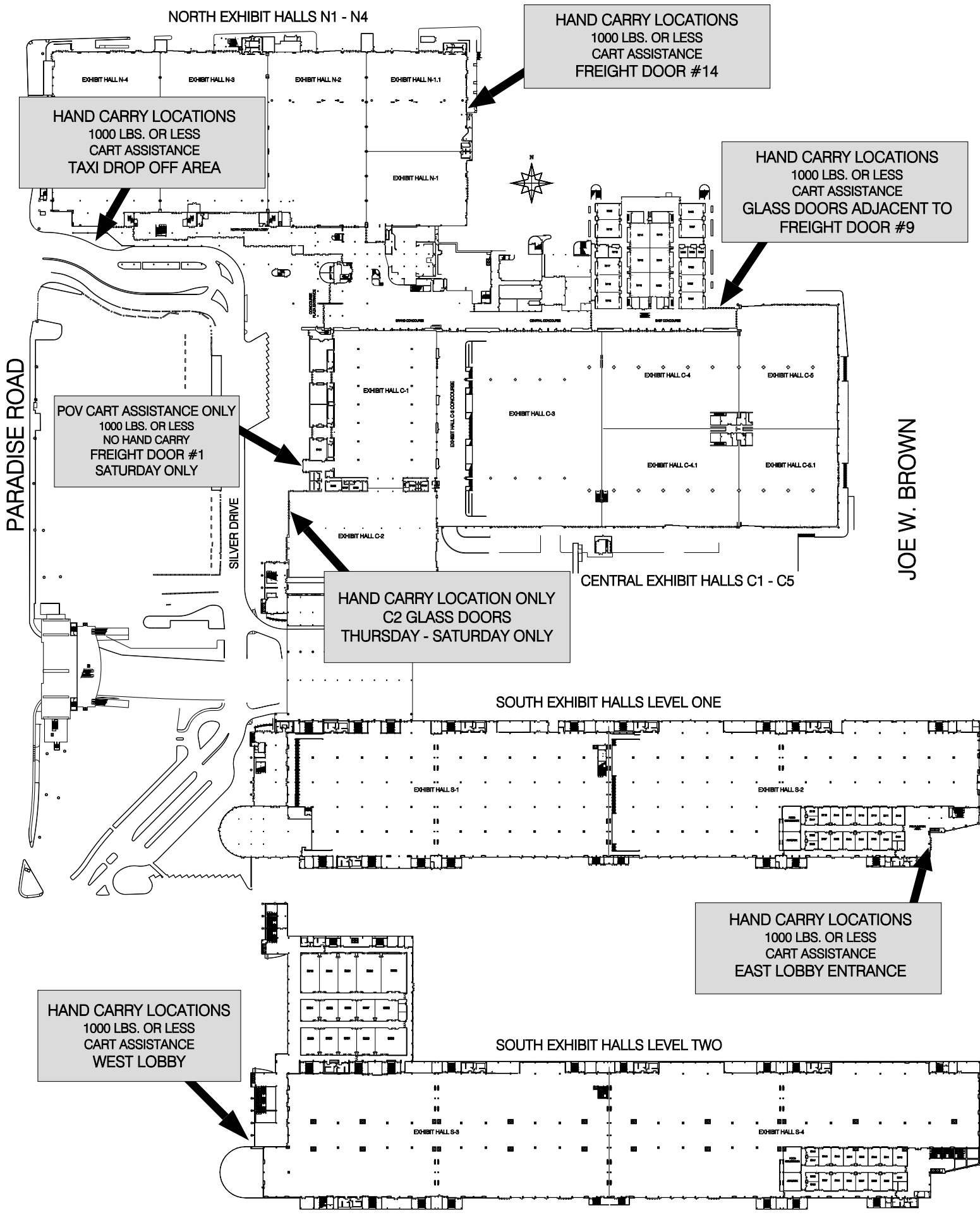
### Where to go:

Drive to the Hand-Carry Freight Door nearest your booth to unload. The locations are (see attached map):

- North Hall: Glass doors at Taxi drop-off
- North Hall: Freight door #14
- Central Hall: Glass doors adjacent to Freight door #9
- Central Hall: C2 glass doors (hand-carry, Thursday–Saturday only)
- South Hall: Glass door front of hall (West Lobby)
- South Hall: Glass doors back of hall (East Lobby)

For freight that does not qualify for the two programs listed above, refer to the **Material Handling/Drayage Order** form.

**Questions?** E-mail Jennifer Carr at [jcarr@ConvExx.com](mailto:jcarr@ConvExx.com) or call 702/450-7662, ext. 237.



**NORTH EXHIBIT HALLS N1 - N4**

**HAND CARRY LOCATIONS**  
 1000 LBS. OR LESS  
 CART ASSISTANCE  
 FREIGHT DOOR #14

**HAND CARRY LOCATIONS**  
 1000 LBS. OR LESS  
 CART ASSISTANCE  
 TAXI DROP OFF AREA

**HAND CARRY LOCATIONS**  
 1000 LBS. OR LESS  
 CART ASSISTANCE  
 GLASS DOORS ADJACENT TO  
 FREIGHT DOOR #9

PARADISE ROAD

**POV CART ASSISTANCE ONLY**  
 1000 LBS. OR LESS  
 NO HAND CARRY  
 FREIGHT DOOR #1  
 SATURDAY ONLY

SILVER DRIVE

**HAND CARRY LOCATION ONLY**  
 C2 GLASS DOORS  
 THURSDAY - SATURDAY ONLY

JOE W. BROWN

**CENTRAL EXHIBIT HALLS C1 - C5**

**SOUTH EXHIBIT HALLS LEVEL ONE**

**HAND CARRY LOCATIONS**  
 1000 LBS. OR LESS  
 CART ASSISTANCE  
 EAST LOBBY ENTRANCE

**HAND CARRY LOCATIONS**  
 1000 LBS. OR LESS  
 CART ASSISTANCE  
 WEST LOBBY

**SOUTH EXHIBIT HALLS LEVEL TWO**